

NWCG (National Wildfire Coordinating Group) Basic Wildland Firefighter – Course Instructions

Below are basic instructions for each course in the suite of classes required for basic wildland firefighters.

At the end of each class, print and save the PDF certificate stating you have completed the course (with your name spelled correctly) at the end of each class. Put these in a safe spot!

The classes can sometimes be somewhat glitchy; pay attention to the technical requirements of each class and take screen shots of any quizzes you complete or milestones you get achieve (e.g. when you complete a module).

The time expected to complete each course is as follows:

- I-100 - 2 hours
- I-700 - 2 hours
- S-190 - 8 hours
- S-130 - 28 hours *Also requires a Field portion to complete with a qualified instructor.
- L-180 - 2 hours

FEMA Training Portal

This is where you will take I-100 & I-700

NOTE: Before taking these online courses, you will first need to obtain Student Identification number (SID) with FEMA. You can do this at <https://cdp.dhs.gov/femasid/register>

Make sure to write down your SID number and any associated log in information in a safe spot. You will need it for other courses on this list.

- IS-700.b An Introduction to the National Incident Management System. 1-2 Hours
 - Access the course here <https://training.fema.gov/is/courseoverview.aspx?code=is-700.b>
 - Click on the button labeled “Take the Interactive Course” on the left-hand side.
 - Complete the course and then take the final exam.
 - Save a PDF of your certificate with your name on it.
 - Send the PDF to Sam@forestguild.org
- IS-100.c Introduction to the Incident Command System, ICS 100 1-2 Hours
 - <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>
 - Click on the button labeled “Take the Interactive Course” on the left-hand side.
 - Complete the course and then take the final exam.
 - Save a PDF of your certificate with your name on it.
 - Send the PDF to Sam@forestguild.org

If you have difficulty with these courses, read these guides:

https://training.fema.gov/is/docs/quick_help_guide-how_to_open_and_save_is_cert_man_revised_1-29-21.pdf?v=20210129

https://training.fema.gov/is/docs/quick_help_guide-browser_data_and_secure_webpages_man_revised_1-29-21.pdf?v=20210129

Technical Recommendations from FEMA about taking the Courses:

- Use Microsoft Edge or Firefox for your internet browser. Please note that Internet Explorer can be used, but this browser is no longer being supported by Microsoft.
- Use a desktop or laptop computer. (Not formatted for mobile use)
- Disable your pop-up blocker. (Directions available on our website under Quick HelpGuide)
- Ensure your web browser allows access to secure webpages. (Directions below)
- Clear your browsing data. (Directions below)
- Ensure the most current version of Adobe Reader is installed on your computer. (Available at <http://get.adobe.com/reader/otherversions/>)
- Check plug-ins list for software that may be needed to view some content on the FEMA websites. (Available at <https://training.fema.gov/plugins.aspx>)

Wildland Fire Learning Portal

This is where you will take S-190 Introduction to Wildland Fire Behavior, L180, and S130.

1. Go to this page and click "Create New Account"
<https://wildlandfirelearningportal.net/login/index.php>
2. Read the instructions on the next page carefully and enter the info requested using the direction below.
 - A. Enter a username and password
 Save this information in a safe place
 - B. Enter your personal information
 Despite the instructions above, you CAN use your personal email in this case.
 - C. For Agency, choose NGO
 - D. Unit: YOUR AGENCY OR ORGANIZATION, for example "Forest Stewards Guild"
 - E. For Geographic Area, choose Southwest
3. Once you have created an account, go to the home page and click on the S-190 course under "On Demand Self Enroll Courses" on the right side of the page.
4. At the bottom of the page, click "Enroll Me"
5. Once you are enrolled, work through each module and quiz.
 - A. When you complete a module, your browser will close that window and return you to the main page.
 - B. Click on the quiz and complete it before moving onto the next module.

6. When you are finished with all modules, the website should give you an option to produce a Certificate with your name on it.
 - A. Print the certificate, if possible, and save it to your computer as a PDF.
 - B. Send me the PDF certificate!
7. Repeat for S-130 and L-180

Learning Portal Tips

- Learning Portal users must NOT use a sensitive personal email account.
- **It takes 1-2 business days to process your account request if you are not using a .gov email address.**
- Do not try to request a duplicate account using a different email address if you have already requested an account or had an existing account. This will only delay the process. It may also result in both accounts being deleted.
- Once you request an account, the system sends an automated email immediately asking you to confirm your email address. Check your spam or junk email folder if you do not receive that automated email.